

Travel and Hospitality expenses

Individual
Hotson, Norman - Vancouver, BC

Period
December 2, 2015 to March 1, 2016

Event Description	Date	Attendees*	Destination/Location	Hospitality	Air/Train Fare	Other Transportation**	Accommodation	Meals & Incidentals	Other Expenses***	Total
Meetings - Audit Committee, Governance Committee and Board of Directors	January 19-21, 2016		Ottawa, Ontario	\$ -	\$ 3,307.19	\$ 112.85	\$ 548.19	\$ 252.55	- \$	\$ 4,220.78
Meeting - Advisory Committee on the Official Residences of Canada	February 4, 2016		Ottawa, Ontario	\$ -	\$ 1,731.24	\$ 79.19	\$ 196.70	\$ 112.35	- \$	\$ 2,119.48
Total				\$ -	\$ 5,038.43	\$ 192.04	\$ 744.89	\$ 364.90	\$ -	\$ 6,340.26

*Attendees: Hospitality breakdown of NCC employees and guests.

** Other Transportation: bus, taxi, business-use car mileage, parking and car rental.

*** Other Expenses: Passport fees, telephone expenses, photocopiers, etc.