



NATIONAL CAPITAL COMMISSION
COMMISSION DE LA CAPITALE NATIONALE

No.	2018-S01
To	Board of Directors
Date	2018-01-25

For DECISION

Subject/Title

Amendment to the Charter of the Advisory Committee on Planning, Design, and Realty (ACPDR)

Summary

It is proposed that the ACPDR charter be amended to include the Vice-Chairperson of the Advisory Committee on Universal Accessibility (ACUA) as an ex officio observer.

Risk Summary

N/A

Recommendation

That the ACPDR charter be amended by adding the following paragraph in section 2:
The Vice-Chairperson of the Advisory Committee on Universal Accessibility may attend meetings as an ex-officio observer and may make comments at the invitation of the Chairperson.

Submitted by:

Name

Signature

1. Strategic Priorities

Priority 6 – Demonstrate corporate excellence such that the NCC is recognized as an exemplary federal Crown corporation and steward of federal lands and assets.

2. Authority

NCC By-laws, paragraph 3.2.1

3. Context

The NCC's ACUA was created in 2011 to provide real-life experience and expertise on universal accessibility (UA). It is comprised of seven (7) members appointed by the Chief Executive Officer: four (4) external (non-NCC) members and three (3) NCC employee members. The committee advises NCC management on best practices to incorporate UA design principles in NCC projects. The NCC is committed to engaging its partners in UA discussions and ensuring that UA aspects are systematically considered in federal projects in the National Capital Region. The ACUA Vice-Chairperson is an external (non-NCC) member.

4. Options Analysis

Recommended Option – Addition of Vice-Chairperson of ACUA as an observer

- Allows for the immediate integration of UA expertise and real-life experience.
- Allows for the bridging of the two committees, which would enrich discussions and exchanges in both.
- The Vice-Chairperson of ACUA has been advising the NCC since 2011 and is aware of major federal projects in the National Capital Region.
- In the future, two separate processes to find members with the appropriate UA expertise and real-life experience may prove challenging.

5. Financial Details

N/A

6. Opportunities and Expected Results

This amendment to the ACPDR charter would give an opportunity to partners to have access to first-hand experience about UA in projects on federal lands.

7. Risks and Mitigation Measures

N/A

8. Consultations and Communications

The Governance Committee was consulted on November 22, 2017, and agreed that a submission be presented to the board of directors for approval.

9. Next Steps

If the recommendation is approved, the ACUA Vice-Chairperson will be invited to the next meeting of the committee in March 2018.

10. List of Appendices

N/A

11. Authors of the Submission

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