

**Travel and Hospitality expenses**

**Individual**  
Willis, Stephen

**Period**  
December 2, 2015 to March 1, 2016

Event Description	Date	Attendees*	Destination/Location	Hospitality	Air/Train Fare	Other Transportation**	Accommodation	Meals & Incidentals	Other Expenses***	Total
Recognition Event for GCWCC campaign volunteers	February 22, 2016	11 NCC	Tim Hortons & JJ DC Café, Ottawa, Ontario	36.61	-	-	-	-	-	36.61
<b>Total</b>				<b>\$ 36.61</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36.61</b>

\*Attendees: Hospitality breakdown of NCC employees and guests.

\*\* Other Transportation: bus, taxi, business-use car mileage, parking and car rental.

\*\*\* Other Expenses: Passport fees, telephone expenses, photocopiers, etc.